



1GOVSERV



WELCOME

1Gov*Net Service Management System (1GovServ) is an online application for users to complete the order, assignment to produce the notice-to-commence (NTC), service tracking, billing and reporting with a fully automated back-end process.

LOG IN

User ID:

Password:

ENTER

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MANUAL PENGGUNA

1GovServ

Agensi Memohon Perkhidmatan 1GovNet

A) Permohonan Tapak Baru

1. Menggunakan browser, masukkan link <http://1gsms.gitn.net.my>



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2. Login sebagai agensi
3. Klik butang **Service Request**
4. Pilih permohonan seperti dibawah :

SERVICE REQUEST

Welcome Pegawai JKSM

You are from **JABATAN KEMAJUAN ISLAM MALAYSIA**

Please choose your type of request :

Request For New Service For New Site (B01)

REMINDER

****Currently, 1GSMS does not apply for sites under Putrajaya Campus Network(PCN). For more informations please contact MAMPU Helpdesk 03-88924001 or email at servicedesk@mampu.gov.my**

Before making new request of service, please make sure that the **SITE IS REALLY NEW/NEVER REQUEST FOR 1GOV*NET SERVICES** and facilities below are ready at your premise/location. (* mandatory)

1. Location for installation (server room,office) *
2. Equipment Rack (for Router, Bandwidth Management,NTU & Minimux/UPE)
3. Air condition / ventilation (24C) *
4. Power Source ('dedicated') *
5. Uninterruptible Power Supply (UPS)
6. Lightning arrestor
7. Earthing

Request For Existing Services (B02)

Next

5. Pilih **Request For New Service For New Site (B01)** untuk permohonan untuk tapak baru.
6. Sila isikan maklumat tapak seperti yang dipaparkan.

SITE INFORMATION DETAILS

Ministry Name : JABATAN PERDANA MENTERI

Agency Name : JABATAN KEMAJUAN ISLAM MALAYSIA

Site Name :

Postal Address :

Postcode :

Town :

State : JOHOR

Site Category : Head Quarters(HQ) For Others , Please Mention :

Location Of Installation : *Eg. : Bilik Server (Server Room) / Bilik Pentadbiran(Admin Room)*

	Contact Person	Office No.	HP No.	Fax No.	Email	Type
<input type="checkbox"/>	<input type="text"/>	Technical Person				
<input type="checkbox"/>	<input type="text"/>	Staff at Site				

Add **Remove**

7. Maklumat dibawah diperlukan untuk pihak MAMPU untuk mencadangkan keperluan talian berdasarkan keperluan.

EXISTING FACILITIES

Existing Network Facilities : Intranet Streamyx LAN Leased Line Not Available

ISP(Internet Service Provider) Provider :

	Application Used	No. Of Computer	No. Of User
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. Masukkan justifikasi keperluan seperti Cadangan Talian diperlukan, Bandwidth Utilization sediaada di ruangan di bawah. Justifikasi diperlukan untuk membantu pihak MAMPU mencadangkan dan menyokong keperluan talian.

Order Remarks : **Justification Requirement Application(Please specify)**

9. Klik butang Save As Draft jika ingin mengubah permohonan dimasa akan datang atau klik butang Submit Request jika ingin menghantar permohonan.

B) Permohonan Tapak Sediaada

1. Menggunakan browser, masukkan link <http://1gsms.gitn.net.my>



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LOG IN

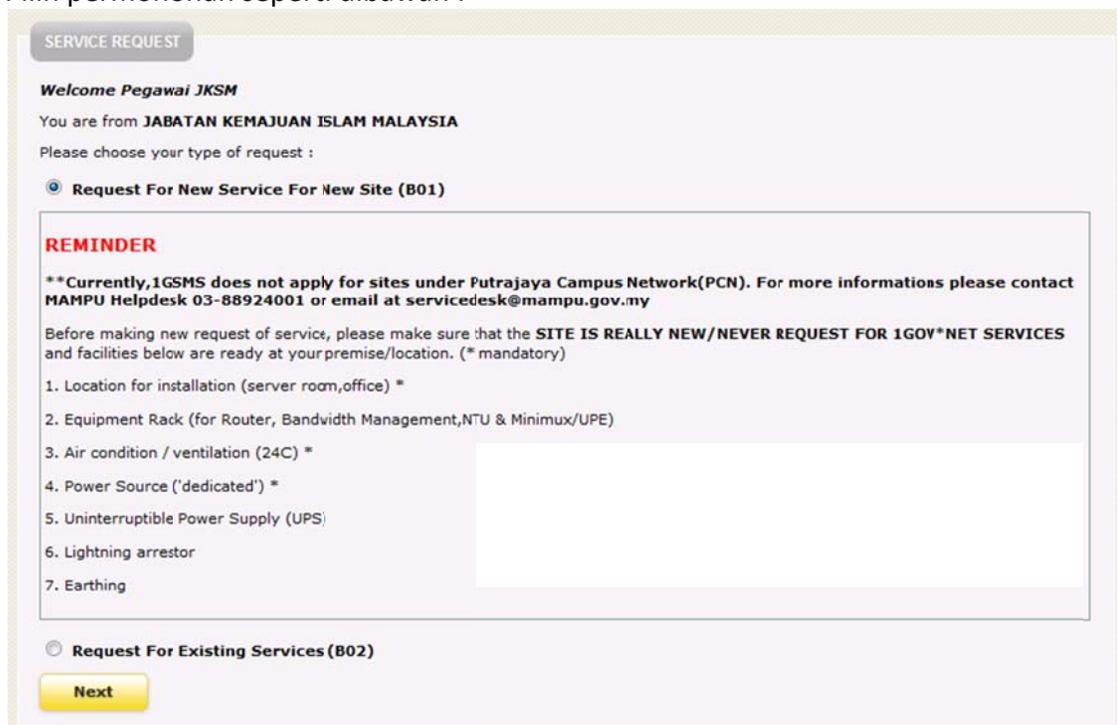
User ID:

Password:

ENTER

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4. Pilih permohonan seperti dibawah :



SERVICE REQUEST

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3. Air condition / ventilation (24C) *
4. Power Source ('dedicated') *
5. Uninterruptible Power Supply (UPS)
6. Lightning arrestor
7. Earthing

Request For Existing Services (B02)

Next

5. Pilih **Request For Existing Services (B02)** untuk permohonan tapak sediaada.

SERVICE REQUEST

Welcome Pegawai JKSM

You are from **JABATAN KEMAJUAN ISLAM MALAYSIA**

Please choose your type of request :

Request For New Service For New Site (B01)

Request For Existing Services (B02)

Please Choose :

1. State : SARAWAK

2. Site Name : INSTITUT KEMAHIRAN ISLAM

Next

- Pilih Info yang berkaitan dengan Tapak Sediaada dan klik butang Next
- Paparan mengenai tapak akan dipaparkan seperti berikut :

SITE INFORMATION DETAILS

Ministry Name: JABATAN PERDANA MENTERI
 Agency Name: JABATAN KEMAJUAN ISLAM MALAYSIA
 Site Name: INSTITUT KEMAHIRAN ISLAM
 Postal Address:
 BILIK SERVER, PUSAT LATIHAN, JALAN MATANG, TELAGA AIR, 93050 KUCHING SARAWAK.
 SARAWAK

Site Category:
 Contact Person:
 **To Update Contact Person Information [Click Here](#)

EXISTING SERVICES

NTC Date	Service	Type Of Request	Status	UAT Date	DQ Number	Type Of Request	
2013-07-10	IPVPN - 99.7% : 6 Mbps	New	12:UAT Done	2013-12-03		<input type="checkbox"/> Upgrade/Downgrade Service Type : SELECT ONE	<input type="checkbox"/> Termination Expected Date :

RELOCATION
 Location Of Installation:
 Justification to apply service :

Di ruangan Existing Services akan memaparkan servis yang digunakan yang berstatus 'UAT DONE' sahaja. Jika belum sampai peringkat tersebut, segala perubahan seperti Penarafan Semula Perkhidmatan (Upgrade/Downgrade), Perpindahan Lokasi Pemasangan (Relocation) dan Penamatan Perkhidmatan (Termination) tidak dibenarkan.

- Sila pilih Permohonan yang ingin dipohon dengan memasukkan maklumat diminta.
- Pastikan ruangan justifikasi diisi untuk pihak MAMPU mencadangkan keperluan talian.

2013-07-10	IPVPN - 99.7% : 6 Mbps	New	12:UAT Done	2013-12-03	<input checked="" type="checkbox"/> Upgrade/Downgrade Service Type : 4Mbps	<input type="checkbox"/> Termination Expected Date :
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RELOCATION

Location Of Installation:

Justification to apply service :

Pemohonan penurunan bandwidth kepada 4Mbps kerana penggunaan agak rendah

10. Klik butang Save As Draft jika ingin mengubah permohonan di masa akan datang atau klik butang Submit Request jika ingin menghantar permohonan.

SAVE AS DRAFT

SUBMIT REQUEST

10. Paparan seperti dibawah akan menunjukkan Permohonan disimpan sebagai draft.

SERVICE REQUEST

Your Request(s) Has Been Saved.

11. Paparan seperti dibawah akan menunjukkan Permohonan telah dihantar untuk process.

SERVICE REQUEST

Your Request(s) Has Been Saved.
Kindly use the Request No. below for your reference.

Request No.

REQ00365/11042014(U/D)

Jika Request No tidak dipaparkan bermakna tiada permohonan dipilih semasa proses permohonan.

C) Agensi ingin memohon bagi Permohonan Yang Disimpan Sebagai Draft

1. Klik Draft Request List di bahagian menu untuk mendapatkan senarai Permohonan yang disimpan sebagai draft.



2. Paparan senarai Permohonan yang disimpan sebagai draft akan dipaparkan seperti berikut:

The image shows a table titled 'DRAFT REQUEST LIST' with the following data:

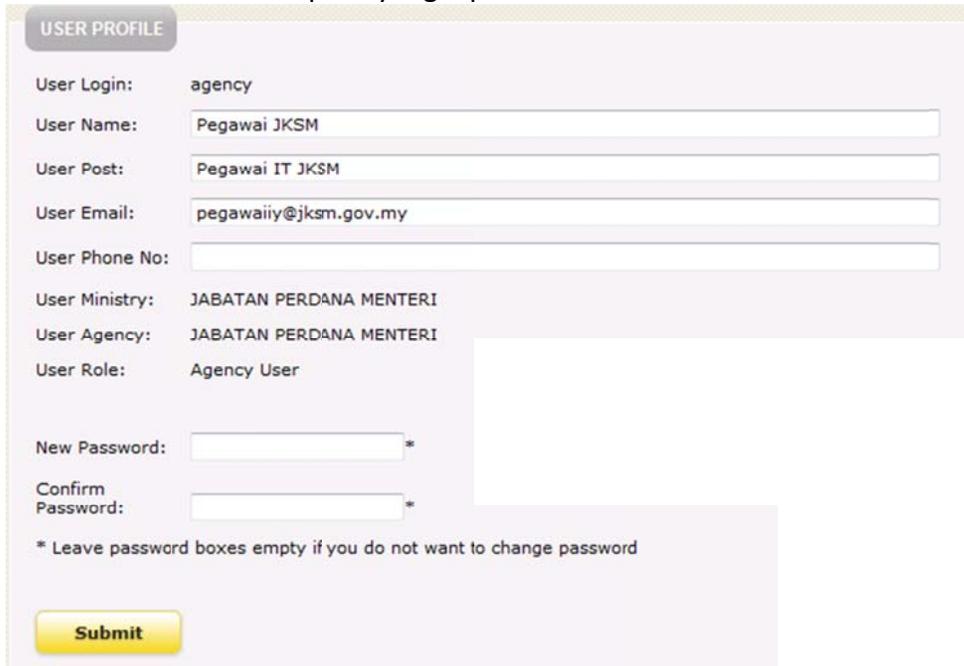
No.	Site Name	Request Type	Service	Date Saved		
1	JABATAN KEMAJUAN ISLAM MALAYSIA JOHOR	New	IPVPN (SLG 99.7%)	2014-04-11	UPDATE	DELETE
2	INSTITUT KEMAHIRAN ISLAM	Upgrade/Downgrade	IPVPN (SLG 99.7%)	2014-04-11	UPDATE	DELETE

3. Pilih senarai permohonan yang ingin dipohon dengan klik pautan UPDATE atau hapuskan permohonan dengan klik pautan DELETE.
4. Masukkan maklumat yang diperlukan dan klik butang SUBMIT REQUEST untuk menghantar permohonan atau klik butang SAVE AS DRAFT jika masih ada perubahan yang ingin dilakukan.
5. Paparan seperti berikut menunjukkan permohonan berjaya dihantar:



Agensi ingin mengemaskini maklumat pemohon

1. Klik butang User Profile di bahagian menu.
2. Masukkan maklumat seperti yang diperlukan.



The screenshot displays a 'USER PROFILE' form with the following fields and values:

- User Login: agency
- User Name: Pegawai JKSM
- User Post: Pegawai IT JKSM
- User Email: pegawaiiy@jksm.gov.my
- User Phone No: (empty)
- User Ministry: JABATAN PERDANA MENTERI
- User Agency: JABATAN PERDANA MENTERI
- User Role: Agency User
- New Password: (empty) *
- Confirm Password: (empty) *

* Leave password boxes empty if you do not want to change password

Submit

Untuk pertukaran password, diperlukan pengguna memasukkan kata laluan baru sebanyak 2 kali untuk proses tersebut.

Jika hanya perubahan maklumat tanpa pertukaran password, pengguna abaikan ruangan pertukaran password kosong.

Agensi ini mengemaskini maklumat Pegawai Untuk Dihubungi

1. Klik butang Update Site Information di bahagian menu.
2. Masukkan nama tapak/ kata kunci nama tapak yang ingin diubah dan klik Search.
3. Paparan carian adalah seperti berikut :

UPDATE SITE INFORMATION

Please select site information :

1. Ministry Name : JABATAN PERDANA MENTERI

2. Agency Name : JABATAN KEMAJUAN ISLAM MALAYSIA

3. Site Name :

Search

No	Ministry	Agency	Site	Address	Postcode	Town	State	
1	JABATAN PERDANA MENTERI	JABATAN KEMAJUAN ISLAM MALAYSIA	JABATAN KEMAJUAN ISIAM MALAYSIA JOHOR	BAHAGIAN PENGURUSAN MASJID,ARAS 1,KOMPLEKS ISLAM JOHOR,JABATAN AGAMA JOHOR,80990 JOHOR BAHRU(EXACT LOC:EHGN PENGURUSAN MASJID,ARAS 1,BLOK A)	80990	JOHOR BAHRU	JOHOR	Edit
2	JABATAN PERDANA MENTERI	JABATAN KEMAJUAN ISLAM MALAYSIA	JABATAN KEMAJUAN ISIAM MALAYSIA CAWANGAN SARAWAK	BANGUNAN BAITULMAL, LOT 146, SEKSYEN 8, JLN HJ TAHA, KTLD,	93400	KUCHING	SARAWAK	Edit
3	JABATAN PERDANA MENTERI	JABATAN KEMAJUAN ISLAM MALAYSIA	DARUL QURAN	PEJABAT PENTADBIR, DARUL QURAN, JAKIM, JALAN HAMZAH, AMPANG PECAH, 44000 KUALA KUBU BHARU, SELANGOR			SELANGOR	Edit
4	JABATAN PERDANA MENTERI	JABATAN KEMAJUAN ISLAM MALAYSIA	BHGN HUB HALAL, JKIM	FUSAT DATA, TINGKAT BAWAH, BAHAGIAN HUB HALAL, BLOK 2200, ENTERPRISE THREE BUILDING, PERSIARAN APEC, 63000 CYBERJAYA			SELANGOR	Edit
5	JABATAN PERDANA MENTERI	JABATAN KEMAJUAN ISLAM MALAYSIA	BAHAGIAN LATIHAN, JABATAN KEMAJUAN ISIAM MALAYSIA	ARAS 3, BLOK 2200, ENTERPRISE THREE BUILDING, PERSIARAN APEC, 63000 CYBERJAYA			SELANGOR	Edit
	JABATAN	JABATAN		RUJK SERVER, PUSAT LATIHAN				

4. Klik pautan Edit di Nama Tapak yang ingin dikemaskini.
5. Paparan akan seperti berikut :

1GovServ - SISTEM PERMOHONAN PERKHIDMATAN E-KERAJAAN (1GOV *NET) - Mozilla Firefox

175.28.13.20/easy/kemaskinitapak.php?tpk=504665

UPDATE SITE INFORMATION

Site Name : *

Address : *

Postcode : * 93400 Town : * KUCHING

State : SARAWAK

Site Category : Head Quarters(HQ) For Others Site Category , Please state here:

Contact Person Info :

	Contact Name	Office No.	HP No.	Fax No.	Email
	JUBAIDAH BINTI HASSI	082-418040	019-8475020	082-254216	
Delete Contact	CIK ROKIAH	082-416019			

6. Dibahagian ini, pengguna hanya boleh mengemaskini maklumat Pegawai yang boleh dihubungi.
7. Klik SAVE untuk simpan.

Agensi ingin melihat perkembangan permohonan

1. Klik butang Order Status di bahagian menu.
2. Paparan adalah seperti berikut :

Status	Type Of Request				
	New	Upgrade/Downgrade	Relocation	Relocation & Upgrade/Downgrade	Termination
New Request	1	1	0	0	0
Request In-Process By MAMPU	0	0	0	0	0
NTC Produced By MAMPU	2	2	1	0	0
Request Not Approved	0	0	0	0	0
Total Requests	3	3	1	0	0

Search Request Details By :

Request No. :

Site Name :

SEARCH

PRINT NTC LIST

NTC Created Of the Month :

Select Month : Year :

DISPLAY NTC

3. Di dalam Dashboard ini akan memaparkan status permohonan. Disini pengguna hanya dapat melihat senarai permohonan di peringkat Jabatan sahaja.
4. Berikut adalah penerangan untuk status.

Status	Penerangan
New Request	Permohonan telah dihantar ke pihak MAMPU.
Request In-Process By MAMPU	Permohonan telah diproses dan dikemaskini di peringkat MAMPU dan GITN
NTC Produced By MAMPU	Permohonan yang berjaya dan telah diluluskan
Request Not Approved	Permohonan telah ditolak

5. Untuk melihat lebih lanjut klik link tersebut.
6. Paparan akan dipaparkan seperti berikut :

Total Records Found : 3 records

No	No.Rujukan	Ministry	Agency	Site ID	Site Name	New Address	Service	Service Type	Type Of Request	Status
1	REQ00363/11042014(N)	JPM	JABATAN KEMAJUAN ISLAM MALAYSIA	500007	JABATAN KEMAJUAN ISLAM MALAYSIA JOHOR	BAHAGIAN PENGURUSAN MASJID, ARAS 1, KOMPLEKS ISLAM JOHOR, JABATAN AGAMA JOHOR, 80990 JOHOR BAHRU (EXACT LOC: BHGN PENGURUSAN MASJID, ARAS 1, BLOK A) 80990 JOHOR BAHRU	IPVFN (SLG 99.7%)	256Kbps	New	New Request
2	REQ00235/14022014(N)	JPM	JABATAN KEMAJUAN ISLAM MALAYSIA	550035	BAHAGIAN HAB HALAL	LEVEL 1 (OFFICE 2F3A) & LEVEL 3 (OFFICE 244), MENARA PJH, NO. 2, JALAN TUN ABDUL RAZAK, PRESINT 2, 62100 PUTRAJAYA	ADSL Services	2048Kbps/384Kbps	New	NTC Created
3	REQ00156/21012014(N)	JPM	JABATAN KEMAJUAN ISLAM MALAYSIA	550035	BAHAGIAN HAB HALAL	LEVEL 1 (OFFICE 2F3A) & LEVEL 3 (OFFICE 244), MENARA PJH, NO. 2, JALAN TUN ABDUL RAZAK, PRESINT 2, 62100 PUTRAJAYA	IPVFN (SLG 99.7%)	6Mbps	New	NTC Created



7. Klik butang  untuk melihat maklumat lanjut mengenai permohonan.

SITE INFORMATION DETAILS

Ministry Name:	JABATAN PERDANA MENTERI						
Agency Name:	JABATAN KEMAJUAN ISLAM MALAYSIA						
Site Name:	BAHAGIAN HAB HALAL						
Address:	LEVEL 1 (OFFICE 2F3A) & LEVEL 3 (OFFICE 214), MENARA PJH, NO. 2, JALAN TUN ABDULRAZAK, PRESINT 2, 62100 PUTRAJAYA WP PUTRAJAYA						
Contact Person:	Name	Office No.	HP No.	Fax No.	Email	Type	
	Khairul Anuar bin Selamat	03-83150200		03-83187044		Technical Person	
Application Used:	No.	Application Name	No.Of Computer	No.Of User			
	1.	eSPKB	13	13			
	2.	ePerolehan	13	13			
	3.	HRMIS	150	150			
Existing Network Provider:							
Existing Services:	Order ID	Service	Request Type	NTC Date	Status	UAT Date	DQ Number
	545076	IPVPN - 99.7% : 6 Mbps	New	14-02-2014	03:Order Confirmation	30-11--0001	

SERVICE REQUESTED

Request Info:	New Request - [ADSL Services : 2048Kbps/384Kbps]					
Exact Location:	Bilik Server					
Request Status Info :	Type Of Request	Service	Date Of Request	Status	Remarks	Target Completion Date
	New	ADSL Services : 2048Kbps/384Kbps	14-02-2014	NTC Created	NTC Created on 2014-03-03 [Officer MAMPU 1]	02-04-2014